

### **Chair Cover Rental Price List**

Chair cover sizing is the most important element to renting chair covers. The full size rounded top ballroom chair cover that Enchanting Events has on hand is as follows. Enchanting Events can order in ivory banquet chair covers, white folding chair covers, and colored sashes. Please contact us on the color of sash you desire.

#### **CHAIR COVER SIZE**

19 inches across the back - this is the area in which your back is up against.

40 inches from the top of the chair cover to the ground. Please call your reception location and ask them for the dimensions of the chair. The dimensions of your chair should be smaller than the dimensions of the Enchanting Events Chair Cover.

The White Chair Covers are made of 100% Poly Spun Oxford Cloth or the same fabric as hotel quality table cloths. The white sash is organza. The sashes are extra wide at 7 inches by 96 inches long.

#### **DROP-OFF, PUT ON, & PICK-UP**

You may pick-up the rented Chair Covers and Sashes 1 day before your event date. Enchanting Events will drop-off, place chair covers & sashes on chairs, and pick-up rentals for a fee. Please mark the appropriate boxes. If you choose to have Enchanting Events pick-up your rented chair covers you are responsible for the chair covers until they have been retrieved by Enchanting Events. All chair covers and sashes must be removed from the chairs and placed together. If any chair covers are left on the chairs when Enchanting Events arrives to pick up the chair covers an additional \$25.00 fee will be added to your bill. You are responsible to find a secure spot for the chair covers to be held until Enchanting Events picks them up. You are responsible for informing Enchanting Events of the time and location the rented chair covers can be dropped off, put on, and picked up.

#### **DAMAGE**

I understand that I will be responsible for any damage, lost, or stolen rented chair covers at the replacement fee of \$7.00 per chair cover. Damage includes permanent stains example: (candle wax, beverage, chocolate, and food.) Any burns, rips, and cuts will permanently damage the Linen.

#### **LATE FEES**

It is important that the linen is returned in a timely manner. The linen must be returned to Enchanting Events by Melissa LLC, two days after the event. A timely return is important to insure that the next customer receives their linen on time.

A \$25 daily late fee will apply if the rented linens are not returned on the scheduled return date.

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*by Melissa LLC*

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**SEPERATING CHAIR COVERS**

Chair covers must be separated into two categories, clean and unclean. All clean unsoiled chair covers are to be placed back in the blue totes. All soiled chair covers are to be placed in the linen bags provided from Enchanting Events. A \$50 fee will be added if chair covers are not separated and above damages fees will apply to any chair covers that are damaged.

**BOWS**

Bows must be returned untied. A \$.10 charge per bow will apply to any bows returned tied.

**DEPOSIT**

Client is required to put half down at the time you reserve Enchanting Events white Oxford Linen chair covers with white organza sashes.

**SHIPPING & HANDLING**

Shipping & handling does apply to ivory banquet chair covers, white folding chair covers, and colored sashes. Shipping & handling amount is based on number of chair covers and sashes ordered. Please inquire with Enchanting Events on price.

**PAYMENT AND FINAL CHAIR COVER COUNT**

Rental payment for the Enchanting Events white Oxford Linen chair covers with white organza sashes may be paid by personal check, money order, and credit card. The client must provide Enchanting Events with a final count and non-refundable payment 20 days prior to scheduled event. A \$25.00 late fee is applied to your account if you miss your final payment date.

Payment in full is due upon reservation of your chair covers for any colored sash, ivory banquet chair cover, and white folding chair covers.

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- 1.) Number of White Ballroom Chair Covers with White Organza Sash \_\_\_\_\_ x \$2.50 = \$\_\_\_\_\_
- 2.) Number of White Ballroom Chair Covers \_\_\_\_\_ x \$2.00 = \$\_\_\_\_\_
- Sash Color \_\_\_\_\_ Number of Sashes \_\_\_\_\_ x \$1.50 = \$\_\_\_\_\_
- 4.) Number of Ivory or Black Ballroom Chair Covers & Sashes \_\_\_\_\_ x \$3.75 = \$\_\_\_\_\_
- Chair Cover Color \_\_\_\_\_ Sash color \_\_\_\_\_
- (Shipping & handling does apply. Depends on number of chair covers ordered please, call for quote.)**
- 5.) Number of White, Ivory, or Black Folding Polyester Chair Cover & Sashes \_\_\_\_\_ x \$3.75 = \$\_\_\_\_\_
- Chair Cover Color \_\_\_\_\_ Sash Color \_\_\_\_\_
- (Shipping & handling does apply. Depends on number of chair covers ordered please, call for quote.)**
- 6.) Number of White Folding Satin Stripe Chair Cover & Sashes \_\_\_\_\_ x \$3.75 = \$\_\_\_\_\_
- Sash Color \_\_\_\_\_
- (Shipping & handling does apply. Depends on number of chair covers ordered please, call for quote.)**

**Delivery charge of \$25.00 to event destination**

**Pick Up charge of \$25.00 from event destination**

**Enchanting Events will put your chair covers on for you at a fee of \$.25/per chair.**